



# PURCHASE ORDER

**PO Number: 303-1-1129**

*Requisition Number: 303-1-02612*

**Order Date: 8/20/2021**

**Released**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION  
FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
P.O. BOX 13047 Austin, Texas 78711-3047

## Delivery Location

DSHS Dr. Bob Glaze Laboratory  
1100 W. 49th Street  
Attn: Herman Ayala  
Austin, TX 78756

**Show numbers on all papers and packages**

## Referenced Source or Vendor

17413393780  
MATERA PAPER COMPANY  
PO BOX 200184  
SAN ANTONIO, TX 782200000  
Jorge Mora  
Phone:210-892-5101, Fax:  
jorge.mora@ferguson.com

Qty. 1: 10-QT. Super Coach HEPA Backpack Vacuum Cleaner with Tool Kit (#100078).

Qty. 2: 6-QT. Super Quarter HEPA Backpack Vacuum with Xover Floor Tool Kit (#107100).

**Description** Price Per Attached Quote #QA14899 Dated 08/12/2021.

TFC Contact:  
Herman Ayala  
512-569-9885

## Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
PT-106572: 10 QT. Super Coach HEPA Backpack Vacuum Cleaner with Tool Kit (#100078).	1	Job	\$407.18	8/13/2021	8/31/2021	\$407.18
<b>NIGP Class:</b> 365						
<b>NIGP Item:</b> 80						
<b>Object Class:</b> 266						
<b>Reimbursement Type:</b> HB3042						

PT-107118L 2 Each \$375.39 8/13/2021 8/31/2021 \$750.78  
6 QT. Super Quarter HEPA Backpack Vacuum with Xover Floor Tool  
Kit (#107100).

**NIGP Class:** 385  
**NIGP Item:** 80  
**Object Class:** 266  
**Reimbursement Type:** HB3042

**Grand Total \$1,157.96**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2021
<b>Division</b>	Facilities Management and Operations
<b>Program</b>	Property Services
<b>Phone</b>	5125699885
<b>Org Code</b>	0415 - Custodial HB3042 - PO Activity
<b>Type of Purchase/PCC Code</b>	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
<b>Work Order Number</b>	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Jordan, Michelle - CTCD,

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions..\)](#)